

**JEFFERSON COUNTY BOARD
COMMITTEE MINUTES**

July 26, 2017

Administration & Rules Committee

1. Call to Order

Meeting was called to order by Rinard at 8:00 a.m.

2. Roll Call

Administration and Rules Committee Members

Members present: Jim Braughler, Jim Schroeder, Jennifer Hanneman, Steve Nass and Amy Rinard.
Others Present: Ben Wehmeier, County Administrator; Barb Frank, County Clerk; Alexa Zoellner, Reporter, Jefferson County Daily Union; Mike Halverson, ES&S; Kyle Weber, ES&S; Marc DeVries, Finance Director and Connie Freeberg, Paralegal.

3. Certification of compliance with Open Meeting Law Requirements

Wehmeier certified compliance with the open meeting law.

4. Review of Agenda

No changes were made.

5. Public Comment

6. Approval of the June 28, 2017 Committee meeting minutes

Motion by Hanneman; Second by Schroeder to approve the June 28, 2017 Committee meeting minutes as presented. (Ayes-All) Motion carried.

7. Approval of the July 11, 2017 County Board minutes

Motion by Hanneman; Second by Nass to approve the July 11, 2017 County Board minutes as corrected. (Ayes-All) Motion carried.

a. Communications

- Correction of County Board minutes from July 11, 2017
- Information regarding Local Government Institute of Wisconsin's (LGI) Future Regions Initiative.

9. Demonstration – EVS 6000 Voting System

The County Clerk is asking for \$56,000 in the 2018 budget to purchase this equipment. Halverson and Weber gave a demonstration on the EVS6000. No action taken.

10. Discussion and possible action on Resolution “Wisconsin Court System Juror Appreciation Program”

A copy of the resolution was provided for review.

Motion by Schroeder; 2nd by Nass to forward the Resolution to the County Board for their consideration. (Ayes-All) Motion carried.

11. Discussion on future of Intercounty Coordinating Committee

Rinard discussed the future of the Intercounty Coordinating Committee. The committee discussed the pros and cons of the current committee and ideas for improvement. Wehmeier discussed the counties that we partner with naturally and only Dodge County is part of the ICC. Wehmeier provided information from the Washington County Executive Committee regarding the idea of partnering with contiguous counties to be a part of the Local Government Institute of Wisconsin's (LGI) Future Regions Initiative. Rinard said that next ICC meeting is scheduled for August 21st and thinks it is important for us to be a part of the conversation. No action taken.

12. Discussion and possible action on Resolution “Support legislation to allow a person to file a petition for expungement” referred to the District Attorney for recommendation

Happ discussed this with Wehmeier. This will be postponed at this time. No action taken.

13. Discussion and possible action on resolutions, letters or reports from other governmental agencies

a. Door County Resolution “Recount Reform”

A copy of the resolution was provided for review. No action taken.

b. Shawano County Resolution “Recommending Change in Unemployment Compensation Rules”

A copy of the resolution was provided for review. No action taken.

c. Doña Ana County Resolution “Supporting National Legislation to Reduce Greenhouse Gas Emissions”

A copy of the resolution was provided for review. This was brought to the County Board Chair by a resident for consideration by the Administration and Rules Committee. No action taken.

14. Financial Reports (June)

- a. Clerk of Courts
- b. Corporation Counsel
- c. County Administrator
- d. County Board
- e. County Clerk
- f. Register of Deeds

Financial Reports were provided for review. No action taken.

15. Update on Strategic Plan

The group will meet on Friday, July 28th to begin working on the vision for Jefferson County.

16. County Administrator’s monthly report

Wehmeier gave a verbal report highlighting the following: meeting with Paul Farrow, Washington County Administrator, regarding the Local Government Institute of Wisconsin’s (LGI) Future Regions Initiative, meeting with Snowmobile Alliance, working on Priority Based Budgeting and future training, County Fair was successful, “Winston Churchill” (Randy Otto) presented at a Department Head meeting, met with MadRep CEO, working on the 2018 budget. No action taken.

17. Preview of new Jefferson County website design

The new website design was presented to the committee. No action taken.

18. Discussion and possible action on tentative future meeting schedule and agenda items – (August 30, 2017 – 8:30 a.m.)

- Approval of July 26, 2017 Administration & Rules Committee meeting minutes
- Approval of August 8, 2017 County Board meeting minutes
- Discussion and possible action on Local Government Institute of Wisconsin’s (LGI) Future Regions Initiative.

15. Adjourn

Motion made by Schroeder; Second by Hanneman to adjourn at 10:08 a.m. (Ayes-All) Motion Carried.